

# **SPECIAL MEETING MINUTES**

## **HISTORIC PRESERVATION COMMISSION OF THE CITY OF GREEN BAY**

**Monday, May 20, 2013**

**Room 210, City Hall**

**5:00 p.m.**

**PRESENT:** Roger Retzlaff, Jacqueline Frank, Alderman Mark Steuer, Jeanine Mead, Melissa Hauk, Chris Naumann

**ALSO PRESENT:** Ald. David Boyce

The meeting was called to order by Roger Retzlaff at 5:00 p.m.

### **1. DESIGN REVIEW**

- a. Review and discuss renovations at 1123 S. Van Buren Street

Shaun Shoulden, homeowner, appeared on behalf of this project and provided the commission members with photographs and a construction drawing. He purchased the property approximately five years ago, knowing that the porch would need to be replaced. It is currently a screened-in porch, without a foundation and is built with a sloping floor.

DeLeers Construction has been hired to construct the replacement, 113 square foot four-seasons room. This will be located on the back, left hand corner of the home. It will have composite siding which looks like wood, similar to what's on the garage. The new windows will be single light in the same proportion as the screened openings of the existing porch. The roof will be pitched at a low slope and have foam insulation. Shaun did not know what the roofing material would be. Roger suggested having the contractor reassess the moisture management design in the under floor space.

A motion to approve the renovations at 1123 S. Van Buren Street was made by Jacqueline Frank, seconded by Ald. Steuer. All in favor. Motion carried.

A motion to adjourn was made by Chris Naumann, seconded by Ald. Steuer. All in favor. Motion carried.